



Henderson County Department of Public Health

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POSITION ANNOUNCEMENT

Public Health Nurse II – COVID 19 Response

Description: Henderson County Department of Public Health is accepting applications for one full-time Public Health Nurse II – COVID 19 Response project position. This position is time-limited and will be funded at least through June 2022. The primary purpose this role is to coordinate and provide COVID 19 vaccinations to clients at the Henderson County Department of Public Health, coordinating health department contact tracing and managing community testing initiatives. Duties include, but are not limited to, setting vaccine clinics, tracking and assessing vaccine supply, assessing clients and administering vaccines, entering data into the North Carolina COVID 19 Vaccine Management System (CVMS), monitoring for and reporting trends, clusters/outbreaks, and breakthrough vaccine cases, and serving as the main point of contact for contract case investigators. The schedule is typically Monday through Friday, 8:00am-4:30pm. Alternate or additional hours (including weekends and holidays) may be required to meet department, public health response, or client needs.

Qualifications: Considerable knowledge of, and skill in, the application of nursing theory, practice, principles, and techniques employed in the field of public health and related programs; considerable knowledge of and ability to apply the principles and practices of public health; knowledge of available resources and organizations and the ability to coordinate these as needed; general knowledge of current social and economic problems relating to public health, including health disparities; ability to plan, coordinate, and oversee the work of others; ability to deal tactfully with others and to exercise good judgment in appraising situations and making decisions; ability to work in partnership with patients and with other service providers to elicit needed information and to maintain effective working relationships; ability to record accurately services rendered and to interpret and explain records, reports, and medical instructions; adequate computer skills to allow communication, patient record documentation, and accessing of information. Spanish language skills preferred but not required.

Required Minimum Training: Current N.C. Registered Nurse license; graduation from a four-year college or university with a B.S. in Nursing which includes a Public Health Nursing rotation and one year of Public Health Nursing experience; or Master's in Public Health and graduation from a school of professional nursing and one year of professional nursing experience; or graduation from a school of professional nursing and two years of professional nursing experience including one year of Public Health Nursing experience; or an equivalent combination of training and experience.

Pre-employment drug screen, driver history and criminal background check, including screening against the OIG's list of Excluded Individuals, is required of finalist candidate.

Applications and transcripts will be accepted through Thursday, November 4, 2021 at 4:30pm.

Any posting closing date revisions will be updated on the county website instead of via email.

To Apply: Submit a **fully completed Henderson County application and transcript(s)** to Katie Fuller via email at healthhr@hendersoncountync.gov, via fax at 828-697-4709, or via mail to:

Henderson County Department of Public Health

1200 Spartanburg Hwy, Suite 100

Hendersonville, NC 28792-5840

Applications are available at the Henderson County Department of Public Health, including our website:

<https://www.hendersoncountync.gov/health/page/employment> or from the Henderson County NCWorks Career Center at 180 West Campus Drive, Flat Rock, NC 28731.

Salary Grade: 79A

Starting Salary: \$50,622 plus benefits (Hiring salary will be determined based on qualifications and internal equity.)

www.hendersoncountync.gov/health

Henderson County is an Equal Opportunity Employer